



## Re-Sale Single Family/Townhome Buyer File Checklist (Right Side)

PROPERTY ADDRESS: \_\_\_\_\_

### BUYER REPRESENTATION FORMS:

- Information about Brokerage Services (TAR-2501)
- Residential Buyer/Tenant Representation Agreement (TAR-1501)
- Amendment to Buyer/Tenant Representation Agreement (TAR- 1505)
- Broker Notice to Buyer/Tenant (HAR-410)
- General Information and Notice to a Buyer (TAR-1506)
- Information about Property Insurance for a Buyer or Seller (TAR-2508)
- Info about Special Flood Hazards (TAR-1414)
- For Your Protection: Get a Home Inspection (TAR-1928)

### NO SIGNATURES REQUIRED (For the clients Information)

- Protecting your Family from Lead in Your Home (TAR-2511)
- Renovate Right Brochure (TAR- 2510)
- Protecting your Home from Mold (TAR- 2507)
- Texas Real Estate Consumer Notice Concerning Hazards or Repairs (TAR- 2504)

### UNDER CONTRACT FORMS:

- MLS/Stewart Title Profile Report/CMA
- 1-4 Family Residential Contract (Resale) (TAR-1601)
- Buyer's Temporary Residential Lease (TAR- 1911)
- Third Party Financing Condition Addendum (TAR- 1901)\*
- Inspector Information (TAR-2506)
- Seller's Disclosure Notice (TAR-1406)\*
- Addendum for Property Subject to Mandatory Membership in an Owners Association (TAR-1922)\*
- Addendum for Seller's Disclosure on Lead Based Paint (TAR-1906)\*
- Notice to a Purchaser of Real Property in a Water District\*
- Environmental Assessment Threatened or Endangered Species (TAR-1917)\*
- Non Realty Items Addendum (TAR-1924)\*
- Amendment(s)\* (TAR- 1903)
- Copy of Earnest Money and Option Fee Check(s)
- Structural Mechanical and Termite Inspection\*
- Survey
- Title Commitment/Tax Certs
- Disclosure of Relationship with Residential Service Company (TAR- 2513)
- Conditional Approval Letter/ Section 8 Initial Approval Letter\*



- Good Faith Estimate/ or Approximation of Buyer's Closing Costs (TAR- 1936)
- Home Warranty\*
- Buyer's Walk Through (TAR- 1925)
- Settlement Disclosure Statement (Old HUD-1)
- Brokerage Commission Check

### **Re-Sale Single Family/Townhome Buyer File Checklist**

- Notice of Buyer's Termination of Contract ( TAR- 1902)
- Release of Earnest Money (TAR- 1904)
- Previous property Executed Contract and supporting property specific documents
- Property Notes
- Properties Toured
- Additional Correspondence
- Buyer Notes