



Commercial Lease Questionnaire

Finding the perfect commercial lease rarely happens, as compromises are inherent in the leasing process. But with our help, I'll work as hard as I can to locate a space that mostly closely resembles your ideal space. Please take a minute and help me by answering the following questions. Your feedback will provide information I can use to simplify your property search and save you time. If there are any details that aren't addressed in the questions, feel free to add them.

GENERAL QUESTIONS

What is your legal company formation? Corp S Corp LLC Sole Proprietor

What is your legal company name? _____

Where County do you want to lease property in? Harris County Brazoria Galveston
Montgomery Fort Bend Waller

Is there a specific part of the city/area that you prefer? NE NW SE SW

Have you leased or purchased a commercial space in the past? _____

If yes, how long ago and where? _____

Are you currently in a lease? Yes No If yes, when does it expire?

How soon do you want/need to be in a new space? _____

Are you interested in a 1st generation space, 2nd generation space, or both? 1st gen 2nd gen
 Both

Does your business have any special conditions or circumstances that would require specific leased space features?_

If yes, which features in your leased space does your business require? _____



FINANCIAL DATA

Do you have 2 years of Tax Returns? Yes No

Bank statements for past few months? Yes No

Do you have funds available to cover deposits (security and NNN), typically 1 months base rent and 1 months NNN cost? Yes No

What monthly payment would you feel comfortable with? \$1000-\$2000 \$2000-\$4000
\$5000 +

COMMERCIAL SPACE

What style of special use would you prefer? Office Industrial Retail Medical

If special use: Church Restaurant Day Care Bar Beauty Salon Other

What square footage do you prefer? UNDER 1,000 1,000-2,000 2,000-3,000 OVER 3,000

Which style building? 1st generation 2nd generation

What type of lease do you prefer? Gross NNN Other

What length lease are you looking for? 3 5 7 10+ years

Are there any other specific features that were not addressed in this questionnaire that you would like factored into your property search?

Are you currently working with another real estate agent? Yes No

Are you in an Exclusive Buyer Agency Contract with another agent? Yes No



CONTACT INFORMATION

Daytime phone: _____

Evening phone: _____

Mobile phone: _____

Text: _____

Email Address: _____

Please indicate preferred method of contact here: Phone Text Email

Thank you for taking time to complete this questionnaire!