



New Construction Buyer File Checklist All Properties

PROPERTY ADDRESS: _____

BUYER REPRESENTATION FORMS:

- Information about Brokerage Services (TAR-2501)
- Residential Buyer/Tenant Representation Agreement (TAR-1501)
- Amendment to Buyer/Tenant Representation Agreement (TAR- 1505)
- Broker Notice to Buyer/Tenant (HAR-410)
- General Information and Notice to a Buyer (TAR-1506)
- Information about Property Insurance for a Buyer or Seller (TAR-2508)
- Info about Special Flood Hazards (TAR-1414)
- For Your Protection: Get a Home Inspection (TAR-1928)

NO SIGNATURES REQUIRED (For the clients Information)

- Protecting your Family from Lead in Your Home (TAR-2511)
- Renovate Right Brochure (TAR- 2510)
- Protecting your Home from Mold (TAR- 2507)
- Texas Real Estate Consumer Notice Concerning Hazards or Repairs (TAR- 2504)

UNDER CONTRACT FORMS:

- Purchase Agreement
- Amendment(s)*
- Conditional Approval Letter/ Section 8 Initial Approval Letter*
- Good Faith Estimate/ or Approximation of Buyer's Closing Costs (TAR- 1936)
- Floor Plan
- Promotional Material
- Copy of Earnest Money and Option Fee Check(s)
- Structural Mechanical and Termite Inspection*
- Title Commitment/Tax Certs
- Survey
- Disclosure of Relationship with Residential Service Company (TAR- 2513)
- Home Warranty*
- Buyer's Walk Through (TAR- 1925)
- Settlement Disclosure Statement (Old HUD-1)
- Brokerage Commission Check



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- Notice of Buyer's Termination of Contract (TAR- 1902)
- Release of Earnest Money (TAR- 1904)
- Previous property Executed Contract and supporting property specific documents
- Property Notes
- Properties Toured
- Additional Correspondence
- Buyer Notes